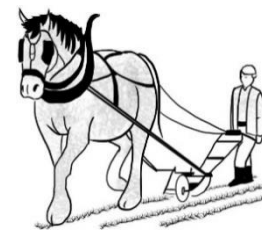


Kirkby Mallory, Peckleton & Stapleton Parish Council



Minutes of meeting held at Stapleton Village Hall on Tuesday 18th June 2024

Present: Cllr A Porter (S), Cllr M. Hill (P), Cllr J Newbury Smith, Cllr F Barson (KM).

In Attendance: Mrs A Stretton (Clerk and RFO).

There was 1 member of the public present.

24/088 Welcome/Apologies for Absence

RESOLVED: Apologies were accepted from Cllr S Sykes (P), and Cllr C Gerrard (S). Apologies were also noted from Cllrs Crookes and Webber-Jones (HBBC).

24/089 Declarations by Members of Pecuniary and Non-Pecuniary Interests (in relation to Agenda items) including requests for dispensations.

RESOLVED: None.

24/090 To review, approve and sign the minutes of the Parish Council meeting held on Tuesday 21st May 2024

RESOLVED: On the proposal of Cllr Newbury-Smith, the minutes of the Parish Council meeting held on the 21st May 2024 were approved and the Chairman signed them.

24/091 To receive reports from Borough and County Councillors

RESOLVED: Council noted receipt of the Borough Councillor's report and asked the clerk to contact County about flooding in Kirkby Mallory and the footpath in Stapleton.

24/092 Parishioners Question Time

The member of the public asked the Parish Council to submit a bid, on behalf of the Old School Room, to HBBC for the purchase of the Old School Room. The chairman explained that, after consultation with HBBC, the council had learned that it is not possible to put in a bid on behalf of another group or organisation. (see also minute number 24/093.6).

24/093 Situation Updates.

24/093.1 Crime Statistics – to note the latest report for April 2024.

RESOLVED: Council noted the statistics listed below:

Stapleton: 0

Peckleton: 0

Kirkby Mallory: 3 – 1 vehicle crime, 1 antisocial behaviour, 1 public order

The Clerk has not had a response from the local police for an explanation of and update on recent crime statistics and will pursue this.

24/093.2 Playground inspections – to note the monthly inspection reports and consider any actions arising from them.

RESOLVED: Council noted the reports, which did not raise any issues. Council also noted that works to replace the support posts on the Monkey Bars at Stapleton recreation ground has been carried out.

24/093.3 Traffic Calming- to receive an update on conversations with LCC Highways and other traffic related matters in the Parish.

RESOLVED: Council noted that the clerk has shared further information about the proposed location of posts for the MVAS in Kirkby Mallory with the village email circular and submitted required paperwork to

LCC. The sign supplier has confirmed that their original quotation stands and council agreed to purchase the larger model of sign, at a cost of £3,715 plus installation. Council also noted the cost of £250 per post for LCC to install. Clerk to send out another circular to ask whether anyone local will be willing to move the sign between posts and charge the battery. Council will be able to claim a grant of £1,236 from HBBC towards this project.

24/093.4 Peckleton Village Hall – damp issues - to receive an update.

RESOLVED: Council noted that a detailed survey of the building has been carried out but an update is awaited from the Architect.

24/093.5 Change of Parish Name – to receive an update

RESOLVED: No update received. Delays caused by land registry. Clerk continues to liaise with solicitors.

24/093.6 Application for Asset of Community Value – Old School Room – to receive an update and agree any actions.

RESOLVED: Council noted receipt of a response from the Rector in response to their letter supporting the Old School Room Committee. They also noted correspondence with HBBC informing the Council that the owner of the Old School Room intends to dispose of the building. This has triggered the 6 month period in which a community group can make a bid to purchase the property. Notification of intent to buy (bids) must be submitted by the 10th July 2024. The Council noted that a parishioner on behalf of the Old School Room Committee had attended to ask the Council to notify HBBC of intent to bid on their behalf but that this is not permitted, bids cannot be made on behalf of other groups. Council offered their continued support to the Committee.

24/094 Finance

24/094.1 To review and approve the Bank Reconciliation for May 2024

RESOLVED: Cllr Porter reported that she had reviewed and signed the previously circulated bank reconciliation.

24/094.2 To consider grants towards grounds upkeep at the 3 churches in the parish.

RESOLVED: On the proposal of Cllr Newbury-Smith, Council approved grants of £900 per church. Clerk to contact the churches to obtain correct bank details.

24/094.3 Bill Payment list –approve the bill payment list for June 2024.

RESOLVED: On the proposal of Cllr Porter, Council approved the following payments:

A Stretton	Clerk Salary	£771.48
HMRC	PAYE	£7.80
HMRC	PAYE	£10.32
Mike Smith	Playground Inspections	£45.00
Mike Smith	Grounds Maintenance	£795.00
Stapleton Village Hall	Room Hire	£25.00
Kirkby Mallory Church	Donation for grounds maintenance	£900.00
Peckleton Church	Donation for grounds maintenance	£900.00
Stapleton Church	Donation for grounds maintenance	£900.00
A Stretton	(Expenses) Dday decorations	£39.87
HBBC	Bin Emptying	£465.19
		<u>£4,859.66</u>
NEST	Staff Pension	£55.51
EE	Parish Mobile Phone	£21.10
		<u>£4,936.27</u>

24/094.4 To agree 2 councillors to authorise the online payment of the accounts listed in the above bill payment listings.

RESOLVED: It was resolved that Cllrs Newbury Smith and Porter would authorise the online payments. Clerk to email once payments set up ready for authorisation.

24/094.5 To review the cashflow forecast.

RESOLVED: Council noted the cashflow forecast and approved the transfer of £40,000 from deposit to current account.

24/094.6 To consider a payment to the new CCLA Deposit Account.

RESOLVED: Council noted confirmation that this account is now open and approved writing a cheque for £40,000 opening deposit.

24/094.7 To review the NALC Model Financial Regulations and consider their adoption.

RESOLVED: Council revised the new regulation and approved their adoption.

24/094.8 To consider quotations for repair of the fence to the Parish Field.

RESOLVED: Clerk to contact the neighbouring landowner.

24/094.9 To consider and approve arrangements for the payment of invoices in July.

RESOLVED: Council agreed that the Clerk will circulate the July payment list to all councillors, for approval by email, and that Cllrs Newbury-Smith and Porter will authorise the bank payments.

24/095 Planning

To consider the following planning applications and any received since the publication of this agenda.

24/095.1 24/00491/FUL Change of use of bed and breakfast accommodation (Class C1) to dwelling house (Class C3) to include the demolition of existing conservatory and its replacement with a single storey extension with pitched roof above containing flat roof dormer at The Oaks Lodges Stapleton Lane Kirkby Mallory.

RESOLVED: Noted.

24/096 To consider writing to HBBC to ask for an update on discussions regarding the noise abatement notice and planning permission

RESOLVED: Council agreed to write to HBBC to seek an update following recent legal proceedings.

24/097 Correspondence

24/097.1 Letter from HBBC re asset of community value – now up for sale.

RESOLVED: Noted.

24/097.2 Letter from vicar re school room (see also situations updates)

RESOLVED: Noted.

24/097.3 Email from parishioner re moving the 30mph limit in KM.

RESOLVED: Noted. Clerk to write to LCC to support the parishioner's request.

24/097.4 Email from parishioner following up a query at the annual parish meeting about sewage plants in the parish.

RESOLVED: Noted. Council noted that the clerk has contacted Severn Trent about this.

24/098 To consider items raised at the Annual Parish Meeting

RESOLVED: Council noted the following items and updates:

24/098.1 Street lamps in parts of Stapleton which appear to be bright later into the night. The clerk has contact LCC to ask about the levels of brightness for parish council owned lamps across the parish.

24/098.2 Sewage tanker at Peckleton Common – the clerk has contacted Severn Trent about this.

24/098.3 Traffic on Peckleton Common – a request to continue to push LCC Highways for help with reducing speeds on the road through the Common and to supply Pedestrians in Road signs. The clerk has continued to push LCC direct and via the County Councillor for help with traffic calming on Peckleton Common. Another resident has suggested signs to indicate concealed entrances and the Clerk was asked to send this request to LCC.

24/098.4 A query about who is responsible for cleaning roads. The clerk reported that this is HBBC and has informed the resident.

24/099 Clerks Report – to note the content.

RESOLVED: Noted. Council noted that light in the Peckleton defibrillator is still not working, although the defibrillator is working. The information board for Kirkby Mallory is in final design stages.

Caterpillar have responded positively to reports regarding litter at Peckleton Common and now have a plan of action in place to prevent litter leaving their site.

24/100 Members Exchange – for information and suggestion of future agenda items only.

RESOLVED: A Cllr raised a query regarding HBBCs request for land for development (SHELAA).

24/101 Date of Next Council Meeting: Tuesday 20th August at Kirkby Mallory Old School Room.

The meeting closed at 9.12pm.