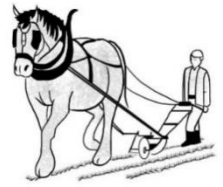


# ***Kirkby Mallory, Peckleton and Stapleton Parish Council***



Minutes of KMPS Parish Council meeting held on Tuesday 29<sup>th</sup> October 2024 at Stapleton Village Hall

**Present:** Cllr Porter (S) Chair, Cllr Hill (P) and Cllr Gerrard (S), Clerk to the Council A Stretton  
Cllr J Crookes (HBBC) and one Member of the Public.

## **24/144 Welcome/Apologies for Absence**

Apologies were received from Cllr Newbury Smith (KM), Cllr Sykes (P), Cllr Barson (KM).

## **24/145 Declarations by Members of Pecuniary and Non-Pecuniary Interests (in relation to Agenda items) including requests for dispensations.**

None

## **24/146 To approve and sign the minutes of the meetings held on 17<sup>th</sup> September 2024.**

**RESOLVED:** The minutes of the meetings held on 17<sup>th</sup> September 2024 were reviewed, approved and signed as a true record.

## **24/147 To receive reports from Borough and County Councillors.**

**RESOLVED:** The reports from Borough and County Councillors report were noted.

## **24/148 Parishioners Question Time (20 minutes are set aside for Parishioners to raise issues and ask questions, restricted to 3 minutes per person).**

None present.

## **24/149 Situation Updates, to receive updates and consider any necessary actions on the following items:**

### **24/149.1 Crime Statistics – to note the latest reports for August 2024.**

**RESOLVED:** Council noted the following report:

Stapleton – 1

1 on Green Lane - Violence and sexual offences

Kirkby Mallory – 4

1 on Shilton Road - Violence and sexual offences, 1 on Stapleton Lane - Violence and sexual offences, 1 on Newbold Road - Other crime, 1 on Preston Close - Violence and sexual offences.

Peckleton - 0

### **24/149.2 Playground inspections – to note the monthly inspection reports and consider any actions arising from them.**

**RESOLVED:** Council noted that the goal posts at both recreation grounds need new nets (and fixing clips) plus a new wheel for one of the moveable goals. Costs of approximately £300 plus delivery and VAT were approved. Clerk to measure goals before ordering nets.

### **24/149.3 Traffic calming – to receive an update on conversations with LCC Highways and other traffic related matters in the parish.**

**RESOLVED: MVAS for Kirkby Mallory** – clerk to submit order for poles to LCC together with risk assessment and structure licence form. Submit order for sign to Coeval. Total cost £4,200 plus VAT. The grounds maintenance contractor has agreed to move the sign and change the battery when required.

**Peckleton Common traffic calming** – clerk to circulate latest response from LCC.

**Peckleton VAS** – downloading data. Clerk to liaise with Cllr Newbury Smith and try to get this working.

### **24/149.4 Peckleton Village Hall – damp issues - to receive an update.**

**RESOLVED:** Council noted the estimated costs for works to the floor. It was agreed to discuss this further at the November meeting.

**24/149.5 Kirkby Mallory Information Board – to receive an update**

**RESOLVED:** Council noted that a draft of the design and content will be available for the November meeting.

**24/149.6 Change of parish name – to receive an update.**

**RESOLVED:** The land registry have now confirmed that all properties are registered as owned under the new parish name, with the Clerk email address and Peckleton Village Hall postal address.

**24/149.7 Old School Room, Kirkby Mallory – to receive an update**

**RESOLVED:** Council noted an update from Borough Councillor Crooks.

**24/150 Finance**

24/150.1 To review and approve the Bank Reconciliations for September 2024.

**RESOLVED:** Reviewed and signed.

24/150.2 To consider quotations for the annual insurance renewal

**RESOLVED:** Council reviewed three quotations and approved acceptance of a quote from Zurich for a 3 year long term agreement at a cost of £1,636.10.

24/150.3 Bill Payment list – to approve the list for October 2024.

**RESOLVED:** Council ratified the payments previously approved by email when the original meeting was postponed on the 15<sup>th</sup> October and approved payment of more recent invoices:

A Stretton	Clerk Salary	£771.48
HMRC	PAYE and NI	£16.88
Mike Smith	Playground Inspections	£45.00
Mike Smith	Grounds maintenance	£820.00
Graphic Magazine	Adverts for new clerk	£161.50
Stapleton Village Hall	Room Hire October meeting	£25.00
Moore	External Audit Fee	£378.00
Unity Bank	Bank Charges	£18.00
Armstrong Electrical Installations	Peckleton Defib Light	£98.00
LRALC	Code of Conduct Training	£30.00
Community Heartbeat Trust	Defibrillator Spares	£76.74
		<u>£2,440.60</u>
NEST	Staff Pension	£55.51
EE	Parish Mobile Phone	£23.14
		<u>£2,519.25</u>
<b>Income</b>		
CCLA	Interest	£171.13
Unity Bank	Interest	£196.73
		<u>£367.86</u>

24/150.4 To agree 2 councillors to authorise the online payment of the accounts listed in the above.

**RESOLVED:** Cllrs Porter and Barson to authorise the online payments.

24/150.5 To review the cashflow forecast and agree any transfers.

**RESOLVED:** Noted.

24/150.6 To review the quarterly report for period ending 30<sup>th</sup> September 2024.

**RESOLVED:** Council noted the report.

24/150.7 To consider arrangements for the budget for financial year 2025/2026.

**RESOLVED:** Clerk to circulate draft budget papers and all councillors to review and consider budget items ahead of a budget review session on 11<sup>th</sup> November.

24/150.8 To note the Conclusion of Audit Report for 2023-2024 and consider any actions to be taken.

**RESOLVED:** Council noted the report.

24/150.9 To consider the purchase of fruit trees for the Parish Field

**RESOLVED:** Council noted the scheme being offered by LCC for apple and pear trees and asked the clerk to place an order.

24/150.10 To consider the purchase of replacement electrode pads for the defibrillators

**RESOLVED:** Council noted that all 3 defibrillators will need new pads by the end of the year and authorised the purchase of 3 sets of pads at a cost of £76.74 each.

#### **24/151 Planning**

**To consider the following planning applications and any received since the publication of this agenda.**

24/151.1 24/00894/TPO - T1 Lime - Re-pollard back to historic main framework as done back in 2020 (20/01265/TPO) LOCATION: 8 Summers Close Kirkby Mallory

**RESOLVED:** Noted.

24/151.2 24/00883/CONDIT - Application to vary condition 1 of 23/00510/REM. Amendments to plot 3 to create a 5 bed dwelling LOCATION: 20 Ashby Road Stapleton

**RESOLVED:** Council considered this to be over development of the site.

24/151.3 24/00870/CLE - Certificate of lawful development for the existing use of agricultural land as garden. LOCATION: 11 Hill Close Peckleton

**RESOLVED:** Noted.

24.151,4 24/00969/FUL – Caterpillar – improvements to car park

**RESOLVED:** Noted.

#### **24/152 Correspondence (for information only)**

None of note

#### **24/153 To note updates and decide any further steps to recruit a new clerk.**

**RESOLVED:** Council noted that interviews had taken place and agreed that Cllr Porter should make an offer of employment to the preferred candidate. Cllr Porter to apply for references. To agree final arrangements including terms of employment at November meeting.

#### **24/154 Clerks Report – to note the content.**

**RESOLVED:** Noted. Council noted that the clerk has been in touch with the Community Payback team about clearing structures on Peckleton Common.

#### **24/155 Members Exchange – for information and suggestion of future agenda items only.**

**RESOLVED:** Councillors thanked the Clerk for her excellent contribution to the Council and wished her every success for the future.

**24/143 Date of Next Meeting:** Tuesday 19<sup>th</sup> November at Kirkby Mallory Old School Room